# Privacy policy

Status: 16.12.2023

#### Preamble

The association NewPipe e.V., hereinafter referred to as "the association", processes personal data of members and non-members, for example for membership administration or on various websites and weboffers. The association therefore adopts the following data protection policy, in accordance with its statute.

#### §1 General

The association processes personal data of members, users of the services provided by the association, and employees. This is done both automatically in computer systems and analogously, e.g. on printed lists. In exceptional cases, personal data is forwarded to third parties if this is required by law or for operational reasons. This processing takes place in accordance with the relevant data protection laws, first and foremost the General Data Protection Regulation (hereinafter referred to as EU-GDPR) and the Federal Data Protection Act (BDSG). The regulations of this document are to be followed by all persons in the association who work with personal data.

#### §2 Processing of personal data of members

The association stores and processes data about its members in order to manage their memberships. During membership, the association stores data of the following categories in particular:

- name (first and last name(s))
- address (street, house number, postal code, city of residence)
- date of birth
- e-mail address(es)
- payment data
- date of joining and leaving the association

These data are mandatory for the administration of the membership. Members can also voluntarily provide the following data:

- telephone number
- reason for reduced fee
- unique pseudonym

The processing of this data is based on the consent of the member. The member can revoke this consent at any time, whereupon the data will be deleted.

The data will be stored in a computer system set up by the board. Each member is assigned a unique membership number.

#### §3 Processing of personal data for public relations purposes

In order to inform about activities and events in accordance with its statute, the association publishes personal data of members on its homepage and, if necessary, in social media, including picture and sound recordings. Furthermore, picture and sound recordings may be passed on to the media for the purpose of

reporting.

Personal data of the board members authorized to represent the association (name, e-mail address, if desired telephone number) are published on the internet presence of the association in order to fulfill the general information obligations according to § 5 Telemediengesetz (TMG) (imprint obligation).

#### §4 Responsible persons

Responsible for the processing of personal data is NewPipe e.V., c/o Thjorven Rubach, Weberstraße 14, 22083 Hamburg; thjorven@rubach.com. The association is represented by Thjorven Rubach, Christian Schabesberger, Fabio Giovanazzi.

The board is responsible for compliance with the obligations arising from paragraph 13, 14 and 30 EU-GDPR.

## §5 Use and release of member data

Personal data of members may be disclosed to other members of the association in the context of the association's work, after the concerned members express their consent. The consent is voluntary and can be revoked at any time. The consent is given in writing or in text form and documented by the board. For the organization of events or the offering of services, personal data of members, for example in form of lists, may be passed on to employees of the association, as far as it is necessary. The principle of data minimisation must be observed.

If a member makes a credible case that a list of personal data is required for the exercise of legal or statutory rights, for example to convene a general meeting, the board will provide a list. Depending on the purpose, the list may include names and contact information (address, email address(es), and telephone phone numbers, if available) of members. The member must provide an assurance in advance that this data will be used exclusively for the stated purpose and will be deleted in accordance with the law after use.

#### §6 Communication

The communication of the association with its members takes place exclusively electronically, in accordance with its statutes. For this purpose, the e-mail address provided by the members will be used. The use of the e-mail address is mandatory for the membership. When sending e-mails, care must be taken to ensure that the e-mail addresses are concealed from recipients, for example by using the "bcc" function. The association can set up its own services for further communication. Examples for those are a chat system for communicating with each other or a newsletter system for information about association activities. The use of personal data for those services is only based on given consent, which can be revoked at any time. Upon revocation, the data will be deleted from the systems as far as possible. Since the general meeting takes place electronically, appropriate conferencing and voting solutions are used for this purpose. Where possible, these will be operated on infrastructure belonging to the association. Otherwise they will be hosted by a suitable service provider within a contract for commissioned data processing. As far as possible, voting takes place by name or anonymously. In the case of the latter, technical and organizational measures will be taken to ensure that it is not possible to assign the votes cast to individuals retrospectively, i.e. after the vote has taken place. Secret ballots shall be conducted by postal vote; the votes cast shall not be processed by automated procedures.

# §7 Obligation to confidentiality

All employees of the association who handle personal data (including the members of the board and the members responsible for the IT systems) must be obliged to handle the data confidentially and in accordance with the law.

#### §8 Data protection officer

Fewer than 20 persons are permanently involved in the processing of personal data in the association in general. Therefore, the association does not have to appoint a data protection officer (cf. §38 BDSG). Should this change, the board shall immideatly appoint a data protection officer. The board must ensure that the appointed person has the necessary expertise. If possible, an internal data protection officer shall be appointed. If no member is willing or able to assume this function as an honorary position, the board shall appoint an external data protection officer.

#### §9 Internet presence

The association maintains various internet presences. This includes, among other things, the website of the association as well as presences in social media. The establishment and maintenance of these presences are the responsibility of the board or a head of public relations, appointed by the board. Changes may only be made in consultation with the head of department. Excluded from this are the board of directors and the members responsible for the IT systems.

If a head of public relations has been appointed by the board, they are responsible for compliance with the privacy policy in connection with the Internet presence.

#### §10 Archive of the association

Upon leaving the association, the data stored about the members will be archived. This data will also be protected by appropriate technical and organizational measures against the knowledge of third parties. The archived data may only be used for internal association purposes. As soon as the data is no longer required for the administration of the association and its purpose no longer applies, the data is deleted.

Personal data of resigning members concerning the administration of the association's finances will be kept by the association for up to ten calendar years from the effective date of the resignation, in accordance with the provisions of tax law, and then deleted.

## §11 Violations of data protection regulations and this privacy statement

All employees and members of the association may only process personal data within the scope of their authority. Any further collection, use or disclosure of personal data requires the consent of the board. Any unauthorized processing of personal data beyond the scope of activities approved by the board is prohibited.

Violations of data protection-related laws and regulations, and in particular of this privacy policy, may be sanctioned in accordance with the statute of the association.

#### §12 Final provisions

*This document was prepared on the basis of* §3 *of the statute from* 05.11.2022 *of the association and adopted by the founding meeting on* 05.11.2022.

The current version can be requested at any time from the board or downloaded from the website of the association.